



## SHIPPER'S LETTER OF INSTRUCTIONS (SLI)

1. USPPI Name, Address & Contact:			3. USPPI Reference#:			5. Forwarding Agent Name, Address, & Contact:		
1a. Name			4. Freight Location Name, Address & Contact (if different from box #1):			5a. Name		
1b. Address 1			4a. Name			5b. Address 1		
1c. Address 2			4b. Address 1			5c. Address 2		
1d. City		1e. State	4c. Address 2			5d. City		5e. State
1f. Postal Code		1g. Country	4d. City		4e. State	5f. Postal Code		5g. Country
1h. Contact Name (First & Last)			4f. Postal Code			5h. Contact Name (First & Last)		
1i. Contact Phone			4h. Contact Name (First & Last)			5i. Contact Phone		
2. USPPI EIN (IRS) Number:			4i. Contact Phone			6. Freight Forwarder EIN (IRS) Number:		
7. Ultimate Consignee Name, Address, and Contact:			8. Ultimate Consignee Type:			10. Intermediate Consignee Name, Address, and Contact:		
7a. Name			<i>Select one:</i>			10a. Name		
7b. Address 1			Direct Consumer			10b. Address 1		
7c. Address 2			Government Entity			10c. Address 2		
7d. City		7e. State	Reseller			10d. City		10e. State
7f. Postal Code		7g. Country	Other/Unknown			10f. Postal Code		10g. Country
7h. Contact Name (First & Last)			9. Related Party Indicator:			10h. Contact Name (First & Last)		
7i. Contact Phone						Non Related		
11. Routed Transaction:		Yes No	12. State of Origin:			13. In-Bond Code:		
14. Country of Ultimate Destination:			15. Hazardous Material:			16. Entry Number:		
17. Service Requested:		<i>Check One</i>	Air		<i>Check One</i>	Consolidated		18. FTZ Identifier:
			Ground			Direct		19. TIB / Carnet:
								Yes No

**INSTRUCTIONS TO FORWARDER:**

20. Domestic or Foreign (D/F)	21. Schedule B / HTSUS Number and Commercial Commodity Description (For Vehicles: VIN/Year, Make, Model and Vehicle Title Number are required)	22. Quantity in Schedule B / HTS Units	23. DDTC Quantity and DDTC Unit of Measure	24. Shipping Weight (in kilos)	25. ECCN, EAR99 or USML Category No.	26. SME Indicator (Yes or No) (Applies to DDTC only)	27. Export License Number, License Exception Symbol, DDTC Exemption Number, DDTC ACM No. or NLR	28. Value at the Port of Export (US Dollars)	29. License Value by Item (if applicable) (US Dollars)

30. DDTC Applicant Registration Number:		31. Eligible Party Certification:		Yes	No
32. Check here if there are any remaining non-licensable Schedule B / HTS Numbers that are valued \$2500.00 or less and that do not otherwise require AES filing.					
33. Check here if the USPPI authorizes the above named forwarder to act as its true and lawful agent for purposes of preparing and filing the Electronic Export Information ("EEI") in accordance with the laws and regulations of the United States.					
34. I certify that the statements made and all information contained herein are true and correct. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false and fraudulent statements herein., failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401, 18 U.S.C. Sec 1001, 50 U.S.C. app. 2410).					
35. Printed Name of Duly authorized officer or employee:				38. Title:	
36. Signature:				39. Date:	
37. USPPI E-mail Address:			40. USPPI Telephone No.:		
41. Check here to validate Electronic Signature. Electronic signatures must be typed in all capital letters in Box 36 in order to be valid.					